



National University of Sciences & Technology, Islamabad

HOSTEL CLEARANCE PROFORMA

- 1. Name
2. Discipline / Program
3. Regn. No /CMS
4. Institute Cat :NS/NFS/
5. Hostel :
6. Room No: Type: Single , Bi , Tri
7. E-Mail ID
8. Cell No:

- 9. I would like to pledge my refundable Hostel Security Deposit for NEED: BATCHMARK Class Gift.
10. I would like to pledge my refundable Messing Security Deposit for NEED: BATCHMARK Class Gift.

- 11. Refund amount may please be transferred into following bank account:-
a. Title of Account: (CAPITAL LETTERS)
b. Account No: (HBL preferred)

(Signature of Applicant)

Note: Please ensure that above mentioned bank account is correct. University will not be responsible for any loss due to incorrect bank information.

Part II (To be filled by Manager (Hostel))

- 12. Date of hostel joining: Date of hostel leaving:
13. Room/Inventory Damage: (If any, please attach paid deposit slip)
14. Hostel Card received : Yes / No
15. Any other remarks :

Date

(Signature of Manager (Hostel) with Stamp)

Part III (For use of Student Fee Section)

- 16. Dues Paid up to :
17. Outstanding dues if any (Rs)
18. Over paid rent if any (Rs) :
19. Security (Rs) :
20. Total amount refundable (Rs):

Staff Hostel Fee
Date

Manager Fee
Date

Part IV(to be filled by Messing staff)

- 21. Mess dues paid up to :

Date

Mess Accountant

Manager (Hostel):