



National University of Sciences & Technology, Islamabad

Request for Refund of Admission Dues

UG/PG/PhD Students

Part I(To be filled by the applicant)

1. Name _____ 2. Discipline / Program _____
3. Regn No _____ 4. Merit Position _____ Cat :NS/NFS/ASCs/ _____
5. School / College _____

6. Reason for Refund (✓) :
- | | | | |
|--|-----------------------------|-----------------------|---------------------------|
| Admission at another university
(University's Name) _____ | Non- Availability of Hostel | Financial Constraints | Other
(Please Specify) |
|--|-----------------------------|-----------------------|---------------------------|

7. Date of Commencement of Classes : _____ Date of last class attended: _____

8. E.Mail ID _____ 9. Cell No: _____

10. Refundable amount may please be transferred into following account:

- a. Account Title: (CAPITAL LETTERS) _____
- b. Bank : _____
- c. IBAN No. _____
- d. CNIC No. _____

Date _____ (Signature of Applicant)

Please attach : 1. Copy of paid Fee Invoice.

2. Original copy of clearance certificate from the Institute (in case of joining).

Note: In case of not joining application may be dispatched directly to UG/PG Regn Department through email

Part II (To be filled by respective institute in case of student's joining)

11. Certified that the classes commenced w.e.f _____ and the student attended class upto _____

Date _____ (Signature of DCE with stamp)

Part III(For use at Main Office Regn UG/PG)

12. Application received in UG/PG section on dated _____ and recommended for refund of Rs _____.

Date _____ AD Regn UG/PG

Part IV(For use at Fee Section (Fin Dte)

- 13.
- | | | | |
|----|-------------------------------|---|-----------|
| a. | Amount received : | - | Rs: _____ |
| b. | Less Deduction : | - | |
| | Admission Processing fee | - | Rs: _____ |
| | Tuition Fee | - | Rs: _____ |
| c. | Amount to be refunded: | - | Rs: _____ |

Date _____ Manager Fee



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GENERAL INSTRUCTIONS

- a. Copy of paid fee invoice must be attached.
- b. Please review given Bank account at serial 10. Otherwise university will not be responsible for any loss due to transfer of amount to incorrect bank account.
- c. Original copy of clearance certificate from the Institute (in case of joining).
- d. In case of not joining application may be dispatched directly to UG/PG Regn Department through email.

Note: Amount will be transferred to given account within 45 days from receipt of application in the University (Main office)

admissions@nust.edu.pk

(For Undergraduate Student)

msdocuments@nust.edu.pk

(For Postgraduate Student)

regn_phd@nust.edu.pk

(For PhD Student)

