



SECRETARY

SENATE OF PAKISTAN

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to service a selection Policy and respond positively. 2. If must send RIC
Recto students on this programme
29/9

No.F.9(11)/2015-HRD

Islamabad, the 22nd September, 2015

Subject:- SENATE INTERNSHIP PROGRAM

My dear Rector

It gives me pleasure to share with you that Senate of Pakistan is offering opportunities for internship to university students. Internships are for periods of 2 and 6 months, depending on whether a student takes the internship only for the summer/winter break (2 months) or it is allowed by the university during a semester/counted towards credit hours requirements (6 months) under arrangement with his/her university.

Interns at the Senate of Pakistan will be presented with a unique opportunity to work at the Upper House of the Parliament, gain hands-on experience of how legislation is done, interact with elected representatives and make vital contributions in the Senate with their knowledge & ideas. Rs.12,000 per month stipend will be paid to cover basic expenses.

I am confident that you would like your students to avail this opportunity. The university may encourage them in doing so by securing group-internships as well as internships counted towards credit hours requirements for your students. It would be appreciated if you could convey your willingness to enter into an arrangement with us for group-internships and internships counted towards credit hours requirements. Since winter holidays/break will be starting in December, an early response is requested please.

Yours sincerely,

(AMJED PERVEZ)

9206677
SO = Haris Rehman

RS = 9022571 → Dana Majid Hq

Engineer Muhammad Asghar
Rector
National University of Science & Technology
Sector H-12, Islamabad.

A/Mngt IR.
Pls discuss.

30/9

MEMORANDUM OF UNDERSTANDING
FOR INTERNSHIPS

WHEREAS the Senate of Pakistan has initiated the "Parliamentary Education Program", to create a better understanding of the functions of Parliament, and;

WHEREAS "The Senate Internship Program" is an integral part of the "Parliamentary Education Program", and;

WHEREAS this "Senate Internship Program" offers short term internships to students of various Universities in Pakistan;

NOW THEREFORE, this Memorandum of Understanding, hereinafter referred to as the "MOU", is entered into between the Senate Secretariat, through its Secretary, the "Party of the First Part" and National University of Sciences and Technology, through its Rector, the "Party of the Second Part".

It is agreed between the Party of the First Part and the Party of the Second Part, herein asunder:-

I. TERMS AND CONDITIONS

1. The Party of the First Part, will offer two internship programs each year, commencing with the start of the winter and summer breaks of the Party of the Second Part.
2. The Party of the Second Part, will make nominations for the said Internship Program, and shall nominate students, or students that have just graduated, who meet the criteria more specifically provided herein, to the Party of the First Part.

3. The Party of the First Part, shall make the final selection of the students for the Internship Program from amongst the nominated students, such number of students hereinafter referred to as "interns", shall not exceed 10 in number.
4. The Party of the Second Part, shall not nominate a student whose minimum grades are less than 3.2/4 CGPA in the academic disciplines of Law, Social Sciences and Management Sciences. Engineering and Natural Sciences students shall not be nominated.
5. The Internship Program offered by the Party of the First Part, is not an offer of employment or, a permanent job, nor does it confer any right or lien to the intern for continuance or further employment with the Party of the First Part.
6. The intern during the period of internship shall be paid by the Party of the First Part, a monthly stipend of Rs.12,000 (all inclusive). The intern will not be entitled to government accommodation , traveling expenses, transport to duty, medical facilities or any other benefits during or after the termination of the Internship Program.
7. The intern will be governed by the rules and regulations of the Party of the First Part, including but not limited to, observance of working hours, confidentiality and discipline. The non-compliance with the said rules and regulations shall make the intern liable to termination of the internship.
8. The intern will accept all decisions of the Party of the First Part, in respect of placement in any Committee or office or any other issue relating to the internship, such decision shall be binding and shall not be challenged in any court of law by the intern or any other person acting through or under him.

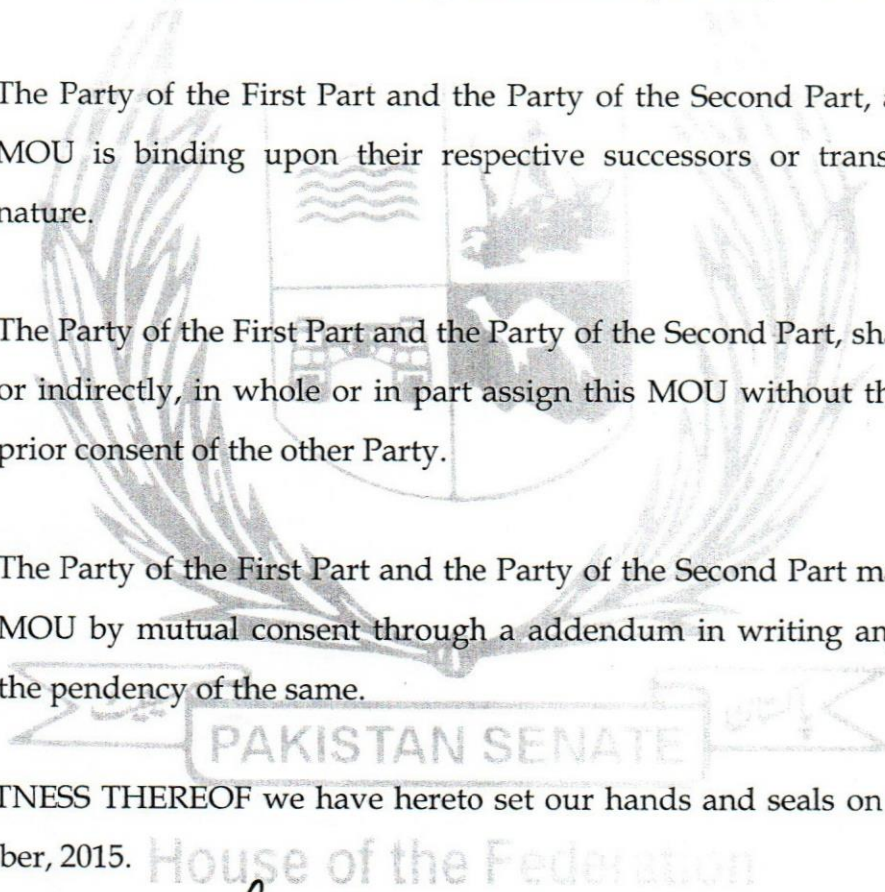
9. The duration of internship will be from 2 to 6 months, during which the intern shall be entitled to 2 days leave for each month of internship.
10. The Party of the Second Part, will ensure that the intern is aware of the terms and conditions of this "MOU" and shall be responsible to ensure its acceptance by the intern.
11. The word intern is its plural and includes both genders, wherever appearing in this MOU.

II. GENERAL TERMS AND CONDITIONS

1. This MOU between the Party of the First Part and the Party of the Second Part, shall be effective for a period of one year commencing from date of its signing.
2. This MOU shall come into effect from December 23, 2015, and terminate on December 22, 2016, unless terminated earlier.
3. The Party of the First Part and the Party of the Second Part may terminate this MOU by giving a 30 day written notice, which shall be sent through "registered mail acknowledgement due" and, such period shall commence from the date of receipt of the said notice by the Party.
4. The Party of the First Part, may at any time terminate the internship of any or, all the interns without assuming any reasons or giving notice thereof.
5. The intern can terminate this MOU on giving fifteen days' notice in writing to the Party of the First Part. At the completion of the fifteen days, the intern

shall not be entitled to receive the completion certificate nor, can the intern claim any financial benefits after the date of termination of the MOU.

6. The Party of the First Part, shall terminate the intern if it is proved beyond a reasonable doubt, that there has been disclosure of an official confidential document or information. Such termination shall be immediate and the monthly stipend received by the intern, till the said date shall be recoverable in full. Further the intern shall be liable for legal proceedings under the relevant laws before a court or tribunal of competence jurisdiction.
7. The Party of the First Part and the Party of the Second Part, agree that this MOU is binding upon their respective successors or transferees of any nature.
8. The Party of the First Part and the Party of the Second Part, shall not directly or indirectly, in whole or in part assign this MOU without the express and prior consent of the other Party.
9. The Party of the First Part and the Party of the Second Part may modify this MOU by mutual consent through a addendum in writing any time during the pendency of the same.

IN WITNESS THEREOF we have hereto set our hands and seals on the 23rd day of December, 2015. 

Signature 
Party of the First Part

AMJED PERVEZ MALIK
Secretary
Senate Secretariat
Islamabad

Signature 
Party of the Second Part

Pro Rector (P&R)
Engr Muhammad Shahid
National University of Sciences
& Technology, H-12 Islamabad.