



National University of Science & Technology, Islamabad
Directorate of Advanced Studies & Research
Request of Issuance of Duplicate PhD Degree (In Case of Loss of the Original Degree)

1. Name _____ 2. Regn No _____

3. Program _____ 4. Institution _____

5. Please ensure that following documents are attached

a. Advertisements in 2x prominent Newspaper Attached in original

b. FIR Attached in original

c. Affidavit on stamp paper of Rs. 100/- (Specimen enclosed) Attached in original

d. Bank draft / Deposit slip# _____ Dated _____ of Rs 7000/- Attached in original

e. Photocopy of already issued PhD degree Photocopy attached

f. Photocopy of CNIC Photocopy attached

✓/✗

6. Signature of Student _____ Date _____

For Office Use only

7. Recommended/ Not Recommended for issuance of revised PhD Degree

Date: _____

DD - DASR

8. Recommended /Not Recommended

Date: _____

Dir Acad & Dean ASR

9. Approved/ Not Approved

Date: _____

Pro-Rector (Academics)

**PROCEDURE FOR ISSUANCE OF DUPLICATE PHD DEGREE IN CASE OF LOSS
OF THE ORIGINAL DEGREE**

1. In case of loss of original degree, the student will complete the following formalities: -

- a. The student will advertise in at least two prominent newspapers about loss of degree along with its complete particulars.
- b. FIR in the nearest police station must be registered immediately with necessary details leading to the loss of degree.
- c. Student will be required to give an affidavit on stamp paper of Rs.100/- about loss of degree duly certified by notary public
- d. Bank draft amounting to Rs. 7000/- in favor of NUST.

2. In case degree is not received/found within 2 months of advertisements, the student is required to forward application (form available on NUST website link downloads) to Directorate of Advanced Studies and Research (DASR), NUST, Main Office Sector H-12, Islamabad along with following documents: -

- a. Above mentioned documents in original (Para 1, Serial a - d).
- b. Photocopies of degree and CNIC

Specimen of Affidavit for Issuance of Duplicate PhD Degree

I _____ son/daughter of _____
registration no. _____ resident _____ of do
hereby solemnly affirm and declare as under: -

- a. I have completed PhD degree bearing serial no. _____ during the year _____ at National University of Science and Technology (NUST), Islamabad.
- b. Unfortunately, I have lost my original PhD degree on _____.
- c. In spite of my best efforts, I could not trace the same.
- d. In case if I find the original degree at a later stage, I will return the same to NUST.
- e. The above statements are true and correct to the best of my knowledge.

Applicant Signature: _____

Date: _____