Application for Taking MS/PhD Course at an Other University/DAI

(To be filled by the student separately for each course)

Photo
1"x1"

Personnel Data

1. Name of the Student
   (Att copy of NIC)   _____

2. University (Where registered)   _____

3. Regn No   _____

   Mobile No_____   Email address:_____

4. Programme/Discipline   _____

5. Semester GPA/CGPA
   (Att attested copy of the last
   result/transcript)   _____

6. Last Degree completed
   (Att attested copy of transcript/marks
   sheet)   _____

Course to be Studied

7. Host University   _____

8. Department   _____

9. Course Code   _____

10. Course Name   _____

11. No. of credits   _____

12. Purpose (tick the applicable)   Credit counting /   Additional course

13. Course duration   _____

14. Name & qualification of the Faculty
    (teaching the course)   _____

Date_____   _____
                               (Signature of the Student)

Date_____   _____
                               (Signature of Supervisor (if applicable)

Date_____   (Signature of the HOD)

Recommendation by the Department (Host University)

15. No of students already registered for the course   : _____

16. HoD Recommendation   **Recommended/Not Recommended**

Signature of the HoD_____

Date: _____

Approved/Not Approved
(Registrar)

Signature   _____

Designation   _____

Name   _____

Date   _____

For office Use
(Examination Branch)

a. Tuition Fee Paid (Att   Rs._____
   deposit slip)
b. Course Attended   Name_____from_____ to _____

c. Grade Awarded   _____

Notes

Following will be ensured while filling and submitting the application form: -

a. No para should be left blank. Serial 15 onwards will be filled by the host university.

b. Attach following with the application: -
   (1)   Attested copy of NIC

   (2)   Attested copy of transcript of last degree attended

   (3)   Attested copy of upto date transcript of present programme (if applicable)

   (4)   Attested copy of content of the course.

c. Application must reach Registrar of the host University atleast 15 days prior to start of the course.

d. Three copies of the application will be processed and approved application will be distributed by Exam Branch of the Host University as per following list:-

   (1)   One Copy to HoD of parent university.
   (2)   One copy to HoD of host university.
   (3)   One copy to Exam Branch of host university.