

ORIENTATION – 2026 (10th Edition)

GENERAL INSTRUCTIONS

General

1. Orientation for the students of Fall 2026 is being held from **2nd – 4th September 2026** in the Main Campus, H-12 under the aegis of SA Dte. Approx 2600 UG students are expected to attend the Orientation-2026 (ON-26) from different parts of the country. To ensure befitting arrangements in welcoming the newcomers all concerned are requested for cooperation with SA Dte and Organizing Committee of ON-26 (student body).

Points which require Attention

2. During the previous editions of Orientation, certain points were observed, which need to be addressed during ON-26 (10th edition) by all concerned. **Points are attached at Anx-A.**
3. **To have uniformity amongst all Schools during Dean / Principal address on Day -1 (2nd Sept 2026), the relevant talking points are attached at Anx B.**

Plan Orientation – 2026

4. The 10th edition of Orientation (NUST Campus) is scheduled from 2nd– 4th Sep 2026.

Programme is as under: -

- a. **1st Sep 2026 (Day-0):** Reporting of Hostelites / Dry run at Jinnah Auditorium
- b. **2nd Sep 2026 (Day-1):** Reception / School Orientation / **Parents Session** / Documentation / Registration / **Batch Photo** / Societies March / Panaflex reveal / Meet your OG's
- c. **3rd Sep 2026 (Day-2):** School Orientation / Documentation / Registration / Clubs & Societies events/ **Closing ceremony of NUST Summer School/** OG activities/ **Drama by NDC**
- d. **4th Sep 2026 (Day-3):** **Life at NUST** / Closing Ceremony / Society Stalls / **Bazm Night**

5. Broad Outline – Day wise Programme

- a. **1st Sep 2026 (Day 0 Tuesday) –Reporting of Hostilities**

Time	Event	Location
0730-1900 hrs	Accom Hostelite Desk	Respective Hostels
0730-1900 hrs	Reporting of Hostelites	Gate 1, 2, 10
1000-1645	Dry Run	Jinnah Auditorium, NET Hall

hrs		NBS Hall
1100-1800 hrs	Dry Run for Batch Photo	Convocation Ground

b. **2nd Sep 2026 (Day 1 - Wednesday)**

Time	Event	Location
1000-1130 hrs	Parents Session + Q/A Session	Jinnah Auditorium / NBS Hall (broadcast)
1200-1300 hrs	Principal S3H Address + Q&A Session	Jinnah Auditorium
1300-1400 hrs	Lunch / Prayers Break	-
1400-1500 hrs	Principal NBS Address + Q&A Session	Jinnah Auditorium
1530-1630 hrs	Principal SEECs Address + Q&A Session	Jinnah Auditorium
1400-1600 hrs	Meet Your Ogs	NBS Ground
1600-1700 hrs	Gathering Freshmen for Batch Photo	Convocation Ground
1700-1900 hrs	Societies March	Convocation Ground
1600-2100 hrs	Batch Photo	Convocation Ground
1600-2100 hrs	Panaflex Reveal	Convocation Ground

Note:

- 1) All Schools ensure CMS/LMS / S3C briefing during their session / completion of documentation / Alumni talks / Ice breaking activities.
- 2) Students of S3H to report at their respective school at 0900 hrs for documentation / registration / alumni talk session / ice breaking activities. However, they should gather in Jinnah Auditorium as per the schedule for Principal address / Q&A session at 1200 hrs.
- 3) Students of NBS to report at their respective school at 0900 hrs for documentation / registration / alumni talk session / ice breaking activities. However, they should gather in Jinnah Auditorium as per the schedule for Principal address / Q&A session at 1400 hrs.

- 4) ICT Dte should also share Video link of Parents session on first day with all schools, for parents who might be present at respective schools during that session
- 5) Students of SEECs to report at NET Exam Hall at 0900 hrs for documentation / registration / alumni talk session / ice breaking activities. However, they should gather in Jinnah Auditorium as per the schedule for Principal address / Q&A session at 1530 hrs.
- 6) **All schools must guide their respective students that no family members other than parents may accompany for orientation ceremony.**
- 7) All Schools to arrange Tea/Biscuits at their respective Schools (including NBS, SEECs & S3H) out of their own budget on Day-1 (2nd Sep 2026).
- 8) **Tea Break for Parents Session will be served at two locations; Jinnah Auditorium (700 x persons) and NBS Seminar Hall (150 x persons) on 2nd Sep at 1130 hrs.**
- 9) Each School is responsible for inviting their Alumni for talk.
- 10) All Schools are to complete the process latest by 1500 hrs less SEECs
- 11) ICT & NBS to ensure live streaming arrangements at NBS for parent's Q/A session
- 12) **Registrar will deliver a 20-minute presentation to the parents.** All concerned Dte heads will be present for clarifying the queries of parents (Dir Acad, Dir Admin, Dir Field Adm, Dir UAO).
- 13) **Dir Fd Adm will deliver a 15 minute presentation on Hostel allotment Policy / Status.**
- 14) All Dtes including S3C are requested to forward only essential points for their presentation to Registrar Dte. (Directly)

c. **3rd Sep 2026 (Day 2 - Thursday)**

Time	Event	Location
0900-1300 hrs	Reception at Schools / SEECs Reception & Orientation	Respective Schools / NET Exam Hall
1300-1400 hrs	Lunch / Prayers Break	-
1450-1600 hrs	Closing ceremony of NUST Summer School	USPCASE Seminar Hall

1300-1900 hrs	OG Activities	NBS Ground
1400-1900 hrs	Club and Societies Activities	NUST
1800-2100 hrs	Drama by NDC	Jinnah Auditorium

Note:

- 1) All Schools ensure CMS/LMS briefing during their session / completion of documentation / Alumni talks / Ice breaking activities.
- 2) Registrar office to coordinate Summer School Closing Ceremony including refreshments, preparations of certificates, video & SA dte will assist in providing ushers and MoC.

d. 4th Sep 2026 (Day 3 – Friday)

Time	Event	Location
1000-1230 hrs	Life at NUST (Registrar + Dir Fld Adm+FAO+ Alumni)	Jinnah Auditorium
1000-1230 hrs	Life at NUST (SEECS)	SCEE Seminar Hall
1300-1400 hrs	Lunch / Prayers Break	-
1530-1630 hrs	Closing Ceremony	Jinnah Auditorium
1700-2200 hrs	Bazm Night / Society Stalls	SCME Ground

- 1) **Registrar will and deliver a 20-minute presentation to the freshmen students.** DD Hostels and DD Transport to be present for clarifying the queries of students
- 2) **Dir Fd Adm** will deliver a 15 minute presentation on Hostel allotment Policy / Status.
- 3) **FAO representative** will also give briefing session for 10 minutes.
- 4) **Alumni Talk** (1 x Alumni) on life at NUST on 4th Sep 2026. Alumni office will be responsible for entry clearance, coordination and required protocol of Alumni on 4th Sep 2026.
- 5) SEECS would conduct the student's session of their students on 4th Sep (Life at NUST) at their own arrangements at SCEE seminar hall in 2x sessions.

Requisitions:-**Rector Sect**

1. Access and Permission to use the Convocation ground for batch photo from 31st August to 1st September from 1100 to 1900hrs and 2nd September 2026 from 1000-2100hrs.
2. Access and Permission to use the roof of Main Office, for panaflex reveal of NDC drama and Bazm night on 2nd September 2026.
3. The relevant authorities / CDA may be approached for maintenance of the road / filling of pot holes on the road leading to Gate no 2.

Admin Dte**DD Admin:**

1. Provision of Jinnah Auditorium and VIP Lounge on gratis basis on the following:
 - a. 1st September 2026 for rehearsal from 1000 –1645 hrs
 - b. 2nd September 2026 from 0800–1645 hrs .
 - c. 3rd September 2026 from 1400–2100hrs
 - d. 4th September 2026 from 0900-1700 hrs
2. Arrangement of prayer Area in Jinnah Auditorium on 2nd to 4th September 2026
3. Provision of 50x tables and 100x chairs from 1st to 4th September 2026
4. Provision of 15x pedestal/portable fans 1st to 4th September 2026
5. Provision of 10x large dustbins throughout event days
6. Provision of tents at NBS Ground on 2nd September (for 9x OG houses) and gate 1,2 (1st September to 3rd September) (0600-1700 hrs)

CSO:

1. Access to the Main Office rooftop on 31st August from 1200 to 1645 hrs and 1st September from 1000 to 2100hrs for Batch Photo
2. Access to the Main Office rooftop on 2nd September for the panaflex reveal of NDC drama and Bazm night
3. Availability of Security Guards at Jinnah Auditorium, NBS Ground, SCME Ground and Convocation Ground during Event days
4. Provision of Walkthroughs at Jinnah Auditorium on 2nd to 4th September 2026
5. Provision of 3x Megaphones during the event days
6. Entry Facilitation of guests and vendors from 1st September to 4th September 2026
7. Provision of walkthroughs at SCME Ground on 4th September 2026
8. Provision of traffic wardens for smooth traffic flow throughout the event and wherever required
9. Direction/Sign boards throughout NUST to facilitate parents and freshmen. (2nd to 4th September)
10. Provision of keeping 2x lanes at gate 1 operational on 2nd & 3rd September 2026 for smooth flow of traffic.
11. **Permission to use gate 1 & 2 for registration of freshman at Gate 1 (1st to 3rd September)**
12. Permission of drone for batch photo and event coverage (2nd September 2026)
13. Provision of 2x handheld metal detectors from 2nd September to 4th September 2026

DD Transport:

1. Provision of 2x buses for transport of freshmen (2nd to 4th September 2026)
2. Provision of 1x Master Trucks for the transport of tables, chairs, and décor during event days for logistical purposes and for post event pack-up (1st to 5th September).
3. Provision of 6x shuttle service for the transport of freshmen (1st to 4th September)

4. Permission to do marketing and setup ticketing desks at C1 & C2.
5. Permission to conduct marketing campaigns and display panaflexes for the event in C1 & C2.
6. Provision of 1x coaster for parents pick & drop from Jinnah Auditorium to NBS and back on 2nd September 2026 from 1000 to 1300 hrs

DD Messing:

1. Provision of tea & biscuits for approximately (700x at Jinnah Auditorium and 150x at NBS Seminar Hall) from 1130 to 1300hrs on Day -1 (2nd Sep 2026)

Field Adm Dte

NMC:

1. Provision of 4x first aid kits during the event days from 2nd to 4th September 2026
2. Ambulance on standby with medical staff during event days from 2nd to 4th September 2026

DD Hostels:

1. Provision of accommodation in hostel for **Hostelite Organizing Committee members** till 5th September 2026.
2. Provision of accommodation in hostel for **Day Scholar Organizing Committee members** on gratis basis from 19th August to 5th September 2026 (Mess will be paid by the individual in advance and list will be shared later).
3. Lights off timing extension for the relevant organizing committee (list will be shared later on) on 4th September for female till 2259hrs and male students till 2359hrs.
4. Provision of early breakfast to OC members at 0730 hrs during the event days. (1st – 4th September 2026).

DD Sports:

1. Provision of SCME Ground for all on-ground events (2nd to 4th September 2026).
2. Provision of 7x 10 kg bags of chalk for batch photo and markings (1st to 2nd September 2026).
3. Permission to setup stalls, social setup and tent setup in SCME ground on 4th September 2026.
4. Provision of 2x water coolers in NBS ground (2nd and 3rd September 2026)
5. Proper setting up of grounds in use, watering and grass cutting
6. Provision of NBS Ground for OG activities from 1300 to 1700 hrs on 2nd & 3rd September 2026
7. Permission to setup stalls and lighting setups in NBS Ground (2nd and 3rd September)

ICT Dte:

1. Provision of 3x wireless mics in Jinnah Auditorium for event (1st to 4th September 2026)
2. ICT assistance during the event days as per requirement (2nd to 4th September 2026)
3. Provision of 2x big portable speaker throughout the event days (2nd to 4th September 2026)
4. Provision of ICT assistance for live screening in NBS hall and NET hall on 2nd to 4th September 2026.
5. Provision of assistance to send bulk emails to Freshmen.
6. Multimedia, technical support, wireless mics in Jinnah Auditorium, NBS seminar hall and NET Hall on 2nd to 3rd September 2026
7. Provision of SMD Screens in Jinnah Auditorium on events days (1st to 4th September 2026).
8. Support of web hosting for NUST Orientation website.

REGISTRAR OFFICE / DD REGN (UG)

1. Provision of lists of “Paid and Admitted” Freshmen (male & female)
2. Emailing the joining instructions to all the selected students before 26th August 2026.
3. The Registrar Office to compile the presentations including Fd Adm (Hostels) & FAO and share with schools for inclusion in joining instructions sent through respective schools.

Acad Dte

1. Acad Dte to compile all relevant content for facilitation / guidance of freshmen and create a new web page in coordination with MARCOMS Dte. The QR Code of the web page should be visible on all banners displayed at school level / central locations.
2. Student Handbook duly updated to be shared with all concerned for further dissemination to freshmen.

Admission Dte

1. Provision of NET exam hall for rehearsal on 1st September from 1000 to 1645 hrs
2. Provision of NET Exam hall from 2nd to 3rd September 2026
3. Provision of sanitary worker for NET Exam hall from 2nd to 3rd September 2026

MARCOMS Dte

1. Coverage of the event on all event days through NUST social media platforms.
2. Provision of NUST official photographer & videographer throughout the event.
3. Posting of Orientation stories, photos and videos on NUST official Instagram pages during event days as shared by SA Dte.
4. Posting the batch photo in collaboration with Orientation of NUST Instagram page on NUST Instagram page after approval from SA Dte.
5. **Provision/permission of drone** for batch photo and event coverage (2nd to 4th September 2026).
6. The NUST Signage / boards on Srinagar Highway need to be made prominent with direction marking for both the Gates no 1 & 2.

Works Dte

1. **The maintenance of Jinnah Auditorium will be completed by 30th August positively for availability for Orientation sessions as per program.**
2. Provision of Electrical Connections (3 Phase) for stalls, registrations etc at Gate 1, Gate 2, Jinnah Auditorium (2nd to 4th September 2026), NBS Ground (2nd and 3rd September 2026) and SCME Ground (4th September 2026)
3. Provision of Uninterrupted power supply throughout the event days.
4. Provision Backup Generator with technical staff in Jinnah Auditorium, NET, SCME (2nd to 4th September 2026)
5. Provision of Generator with technical staff for Jinnah Auditorium, NET Hall, SCME ground (2nd to 4th September 2026)
6. Provision NBS Generator with technical staff for NBS & Helipad ground (2nd to 4th September 2026)
7. Availability of electrician & carpenter on event days (1st to 4th September 2026)
8. Provision of proper lighting for food stalls and security purposes on event days

SCME

1. Provision of faculty lounge 4th September 2026 (1600-2200 hrs)

NBS

1. Provision of NBS seminar hall for rehearsal of “Life at NUST” and Parents Q/A session on 1st September from 1400 to 1645 hrs
2. Provision of NBS seminar hall for Parents Q/A session on 2nd September from 0930 to 1200 hrs, and “Life at NUST” on 4th September from 0930 to 1200 hrs
3. Provision of Technical and ICT support as and when required

UAO

1. FAO representative will also give briefing for 15 minutes followed by question/answer session.
2. Alumni Talk on Life at NUST on 4th Sep 2026 and Alumni office will be responsible for entry clearance, coordination and required protocol of Alumni on 4th Sep 2026.

POINTS REQUIRING ATTENTION

SER	POINT	ACTION BY
1.	The whole plan / instructions need to be disseminated to Freshmen before their arrival at NUST. A map of NUST and link of student handbook to be shared as well.	ON Team/ AllSchools
2.	Arrangements to receive Freshmen on Day-1 & Day -2 at Schools to be planned well. Focal persons conversant with the plan should not be changed.	All Schools
3.	Respective schools to ensure presenting a comprehensive overview of their Schools and NUST facilities during their briefings.	
4.	Temporary ID cards for Freshmen to be prepared before Day-0 and same be given to newcomers at the time of registration at respective Schools. NUST Admission Letter will be considered valid document for entry into NUST. After reporting, all schools should prepare temporary ID Cards for students of their respective schools.	All Schools / CSO
5.	The admit cards of the students will be taken as Valid entry documents during all days of Orientation and upto 11th Sep 2026. However Schools must make efforts for preparation of temporary school cards for the students by 2nd day of reporting.	All Schools/ CSO / Adm Dte
6.	As parents would be accompanying the Freshmen on Day-1 / Day-2 (Optional) it should be ensured by all concerned that they are received in a befitting manner and all their queries are addressed in detail.	All Schools
7.	Ensure that accompanying parents are served with tea / biscuits in their respective Schools on Day-1 from their School budget	All Schools
8.	Any hostelite Freshmen who report on Day-1 may not be allowed to carry his / her luggage to the respective School. However DD Admin of respective Schools to devise a proper SOP and be made personally responsible for safe keeping of Freshmen luggage (if any).	All Schools
9.	All Schools to ensure that registration process is well managed and students are free by 1pm for lunch/prayer break. Schools with bigger intake should ensure multiple registration desks.	All Schools
10.	All Schools to ensure that prayers area is available to Freshmen during prayer break.	All Schools
11.	Respective Schools are responsible to invite their alumni for sharing their thought / experiences with the Freshmen	All Schools / UAO
12.	There should be a prompter response to students via emails as few of the Freshmen didn't receive any from their schools.	All Schools / ON Team
13.	All schools should provide CMS / LMS login information on Day-1 so that they can access Wi-Fi.	All Schools
14.	All Schools to ensure that drinking water is readily available. All concerned to ensure the functionality of water coolers.	Works Dte/ All Schools
15.	In order to augment the transport facility, one student from the Organizing Committee is required to be placed in the office of NTO of Admin Dte.	NTO/ ON Team
16.	It should be ensured that all Freshmen know about their hostel Accommodation (within NUST) prior to joining NUST.	DD Hostel

17.	International students are given guaranteed hostel accommodation within NUST as reflected on the web site. To facilitate them during ON-2025, such students should be informed well in time along with the details of room number/ hostel etc.	DD Hostel
18.	All private Hostels in vicinity of NUST / elsewhere should not be officially recommended, however a generalised list maybe shared by DD Hostels to all Schools for information.	DD Hostels/ All Schools
19.	Luggage Collection from Hostelites by Hostels Staff at Gate / Auditorium / NET hall reception is not possible; therefore it should be directly taken to hostels reception, who will manage their safe custody.	DD Hostels / Respective Schools/ON Team
20.	Separate briefing for hostelites only should be conducted by DD Hostels in coordination with DD Adm on 5th Sep 2026 at Jinnah Auditorium.	DD Hostels / DDAdm
21.	The directions should be properly indicated for every School as it is convenient for Freshmen to reach at the concerned School	Admin Dte
22.	Café and surrounding including washrooms need cleanliness / Improvement.	Admin Dte
23.	During presentation to parents on Day-1 and to students on Day-3 all support Dte heads should ensure their presence	All Concerned
24.	Address to parents should preferably be delivered in Urdu as most of them don't understand English.	Registrar Dte
25.	In case of overseas students, any additional briefing required should be conducted by QA&NIO Dte.	QA & NIO Dte
26.	Dir S3C to share few slides on Student Support Center to Registrar & all schools for inclusion in respective briefing.	S3C / All Schools / Registrar

DEAN / PRINCIPAL ADDRESS**TALKING POINTS**

1. Introduction to School.
2. Attendance Policy.
3. Political/ Sectarian activities prohibition.
4. Important Do's and Don'ts with respect to NUST policies/ customs.
5. Policy on Cheating, Drugs, Harassment, PDA & Anti-ragging policy
6. Brief introduction of Semester system / GPA system.
7. **Introduction of Student Advisory System and Student Forums.**
8. Importance of extra-curricular activities especially participation in NUST Clubs/Societies
9. Role of parents in making a transition of their kin from College to University.
10. Values and professional ethics.
11. Clubs & Societies engagement.
12. Introduction to on-campus facilities including:
 - a. Hostels.
 - b. Medical center.
 - c. Bank / ATMs.
 - d. Internet.
 - e. Cafeterias.
 - f. Gym.
 - g. Shuttle Service
 - h. Sports
 - i. Counselling services / Harassment cell
 - j. S3C (NUST Student Support Service Centre)
13. Introduction to off - Campus facilities:
 - a. Pick and drop service for the day scholars.
 - b. Private hostels.
 - c. Internship Opportunities.
 - d. Placement & Alumni services