

Expository Writing

Course Code	Credit Hours
ENGL-101	3-0

Course Description

Expository Writing is a sequential undergraduate course aimed at refining writing skills in various contexts. Building upon the foundation of the pre-requisite course, Functional English, this course will enhance students' abilities of producing clear, concise and coherent written texts in English. The course will also enable students to dissect intricate ideas, to amalgamate information and to express their views and opinions through well-organized essays. The students will further be able to refine their analytical skills to substantiate their viewpoints using credible sources while adhering to established ethical writing norms. Additionally, the course will highlight the significance of critical thinking enabling students to produce original and engaging written texts.

Text Book:

1. The Saint Martins Guide to Writing by Rise B. Axelrod and Charles R. Cooper
2. "Understanding and Using English Grammar" by Betty Stampfer Azar.
3. "They Say/ I Say: The Moves That Matter in Academic Writing" by Gerald Graff and Cathy Birkenstein.
4. "Writing Analytically" by David Rosenwasser and Jill Stephen.
5. "Style: Lessons in Clarity and Grace" by Joseph M. Williams and Joseph Bizup.
6. "The Elements of Style" by William Strunk Jr. and E.B. White.
7. "Good Reasons with Contemporary Arguments" by Lester Faigley and Jack Selzer.
8. "Writing to Learn: How to Write - and Think - Clearly About Any Subject at All" by William Zinsser.
9. "The Norton Field Guide to Writing" by Richard Bullock, Maureen Daly Goggin, and Francine Weinberg.
10. "The Art of Styling Sentences" by Ann Longknife and K.D. Sullivan. I 0.
11. "Writing Today" by Richard Johnson-Sheehan and Charles Paine

Reference Book:

Prerequisites:

Nil.

ASSESSMENT SYSTEM FOR THEORY

	Without Project (%)	With Project/Complex Engineering Problems (%)
Quizzes	15	10-15
Assignments	10	5-10
Mid Terms	25	25
Project	-	5-10
End Semester Exam	50	45-50

ASSESSMENT SYSTEM FOR LAB

Lab Work/ Psychomotor Assessment/ Lab Reports	70%
Lab Project/ Open Ended Lab Report/ Assignment/ Quiz	10%
Final Assesment/ Viva	20%

Teaching Plan

Week No	Topics/Learning Outcomes
1	<p>Introduction to Expository Writing:</p> <p>Understanding expository writing</p> <p>Definition, types, purpose and applications</p>
2	<p>Characteristics of effective expository writing</p> <p>Clarity, coherence and organization</p> <p>Introduction to paragraph writing (This content was part of the HU-100 English course)</p>
3	<p>The Writing Process 1: (This concept was part of the HU- 212 Technical & Business Writing course)</p> <p>Pre-writing techniques (brainstorming, free-writing, mind-mapping, listing, questioning and outlining etc)</p> <p>Drafting (three stage process of drafting techniques)</p>

4	<p>The Writing Process 2: (This concept was part of the HU- 212 Technical & Business Writing course)</p> <p>Revising and editing (ensuring correct grammar, clarity, coherence, conciseness etc.)</p> <p>Proof reading (fine-tuning of the draft)</p> <p>Peer review and feedback (providing and receiving critique)</p>
5	<p>Essay Organization and Structure 1: (This concept was part of the HU- 100 English course)</p> <p>Introduction and hook (engaging readers and introducing the topic)</p> <p>Thesis statement (crafting a clear and focused central idea)</p> <p>Body Paragraphs (topic sentences, supporting evidence and transitional devices)</p>
6	<p>Essay Organization and Structure 2: (This concept was part of the HU- 100 English course)</p> <p>Conclusion (types of concluding paragraphs and leaving an impact)</p> <p>Ensuring cohesion and coherence (creating seamless connection between paragraphs)</p>
7	<p>Different Types of Expository Writing 1:</p> <p>Description, Illustration</p>
8	<p>Midterm</p>
9	<p>Different Types of Expository Writing 2:</p> <p>Classification</p> <p>Cause and effect (exploring causal relationships and outcomes)</p>
10	<p>Different Types of Expository Writing 3:</p> <p>Process analysis (explaining step-by step procedures)</p> <p>Comparative analysis (analyzing similarities and differences)</p>
11	<p>Writing for Specific Purpose and Audiences:</p> <p>Different types of purposes (to inform, to analyze, to persuade, to entertain)</p>

	etc)
12	Writing for academic audiences:
	Formality, objectivity and academic conventions
13	Writing for public audiences:
	Engaging, informative and persuasive language
	Different tones and styles for specific purposes and audiences
14	Ethical Considerations: (This concept was part of the HU- 212 Technical & Business Writing course) Ensuring original writing (finding credible sources, evaluating information etc.). Proper citation and referencing (APA, MLA, or other citation styles) Integrating quotes and evidence (quoting, paraphrasing and summarizing) Avoiding plagiarism (ethical considerations and best practices)
15	Presentation of writing Portfolios having a variety of expository texts and present the same at the end of the course showcasing proficiency in expository writing.
16	Presentation of writing Portfolios having a variety of expository texts and present the same at the end of the course showcasing proficiency in expository writing.
17	Final Presentations
18	End Semester Exam

Practical: Nil.